



# MD. MOTALEB HOSSAIN

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Motaleb's Profile

## SUMMARY

Extensive experience leading IT operations, ERP implementations, and digital transformation across manufacturing, Ready-Made Garments, and buying house environments. Proven ability to manage infrastructure, automate workflows, integrate APIs, and develop AI-driven systems that enhance productivity, streamline processes, and support strategic business growth.

## WORK EXPERIENCE

### Asst. Manager – MIS, Aptech Group (RMG)

- Managing MIS and ERP operations, ensuring smooth performance and accurate inter-departmental data integration.
- Developing customized reports and dashboards to support production, commercial, HR, and management decision-making.
- Implementing automation, BI tools, and compliance practices to improve efficiency, accuracy, and system reliability.
- Coordinating with cross-functional teams to align IT systems with organizational growth and strategic objectives.

Aug 2025 – Present  
months +



### Sr. Executive – IT & ERP, Eco Sourcing Ltd. (Buying House)

- Designed and implemented an AI-powered business and employee management system, automating performance tracking and reporting.
- Led ERP development and API integration for order, costing, shipment, and HR operations, improving inter-departmental workflow efficiency.

Mar 2025 – Jul 2025  
5 months



### Sr. Executive – IT & ERP, MEP Group (Manufacturing)

- Managed ERP systems and IT infrastructure across five factories, including servers, networks, and software.
- Executed IT planning, budgeting, and ERP user training to support organizational growth and compliance.

May 2023 - Feb 2025  
1 yr 11 months



### Executive – IT & HR, Palmal Group of Industries (RMG - Knitting)

- Implemented ERP modules for HRM, production, and planning; maintained system security and server operations.
- Facilitated audit readiness (CTPAT, RAB) and improved payroll and attendance systems through IT automation.

Sep 2022 – Apr 2023  
8 months



### Executive – ERP & IT, Radiance Group Ltd. (RMG - Woven)

- Deployed and customized ERP modules across inventory, production, and planning units with seamless integration.
- Trained end users and resolved ERP issues to ensure operational continuity and system reliability.

Nov 2020 – Aug 2022  
1 yr 10 months



### Network Support Engineer, Carnival Internet / Others (Part Time Job)

- Maintained ISP infrastructure, configured routers (Cisco/Mikrotik), and ensured stable network performance.
- Provided hardware troubleshooting, CCTV setup, and user support for seamless IT service delivery.

Jan 2017 – Nov 2020  
3 yr 4 months

## TOTAL WORK EXPERIENCE (APPROXIMATE)

- ▶ Full-time: 4 years 9 months +
- ▶ Part-time: 3 years 10 months
- ▶ Combined Total: 8 years 7 months +

## CERTIFICATIONS & TRAINING

- **Presentation Certificate – National Public Health Management System (NPHMS)**  
Recognized for showcasing AI-powered public health transformation through supervised AI integration.
- **Cisco Certified Network Associate (CCNA) – New Horizons**
- **PHP & JavaScript Live Project Training - Online**
- **5S Certification Training - (MEP Group)**
- **AI Agent Development Bootcamp for Programmers (Enroll) - Ostad**



## EDUCATION

### Post Graduate Diploma Information Technology (PGDIT)

Institute of Information Technology (IIT)

Jahangirnagar University

Duration: 1 year (2020–2021)

- Major in Information Technology
- Thesis on "Design and Implementation of an Online Voting Management System"



### Bachelor of Management Information Systems (MIS)

Management Information Systems (MIS)

Khwaja Yunus Ali University

Duration: 4 years (2015–2019)

- Major in Management Information Systems (MIS)
- Thesis on "Digital Systems Design and Enterprise Technology Integration"



## CORE COMPETENCIES

- **ERP Platforms:** Tally ERP 9, ERP.com.bd, Logic ERP, SaaS VAT Systems
- **Programming & Automation:** Python, Java, PHP, C, SQL, JavaScript, Laravel, n8n
- **Data & BI Tools:** Power BI, MySQL, Oracle, Advanced Excel
- **Infrastructure & Security:** Windows Server (2016–2022), Cisco/Mikrotik, CCTV, Active Directory
- **System Design & Tools:** Microsoft Project, Axure RP, Visio, Star UML
- **Cloud & Integration:** CCTV API, RESTful APIs, Office 365, Zimbra, Web Hosting, Workflow API

## KEY PROJECTS

- **AI-Driven Business & Employee Management System – Eco Sourcing Ltd.**
- **National Public Health Management System (NPHMS) – Cloud-based HealthTech**
- **Weaving Factory Management System – Laravel & PHP**
- **School, Restaurant, and Inventory Management Systems – Academic Projects**
- **Online Voting System – IIT Project**

## TECHNICAL SKILLS

- **Languages:** Python, PHP, Java, SQL, C, JavaScript, HTML, CSS
- **Frameworks:** Laravel, Bootstrap, WordPress, Hostinger
- **Databases:** MySQL, Oracle
- **AI Tools & Technologies:** Claude, AI Agent Development, Generative, Supervised, ChatGPT API
- **Tools:** Any Dashboard (index), MS Project, Axure RP, VS Code, Eclipse, Cloud,
- **Servers:** Windows Server, Ubuntu, Zimbra,
- **Cloud & Integration:** RESTful APIs, Web Hosting, Office 365 Integration
- **Hardware/CCTV:** NVR, DVR, Printer, UPS maintenance
- **Security & Compliance:** Data Loss Prevention (DLP), Active Directory, IT Audit Preparation

## LANGUAGES

- English: Fluent
- Hindi: Conversational
- Bengali: Mother tongue

## REFERENCES

Engr. Abu Sadat Al Chisti

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